

THE BYLAWS OF PRAIRIE COMMAND MILITARY VEHICLE ASSOCIATION

ARTICLE 1

Name, Purpose and Location

Section 1.1 Name: The name of the organization is the PRAIRIE COMMAND MILITARY VEHICLE ASSOC., sometimes hereinafter referred to as the “Assoc.”. The name may also be abbreviated as “PRAIRIE COMMAND” or as “PCMVA”.

Section 1.2 Purpose: The purpose of the PCMVA is to provide an organization for individuals who are dedicated to the history, restoration, operation and preservation of historic military vehicles. For purposes of the Assoc., ‘vehicle’ is defined as serving a primary function of land based transportation, having been designed specifically as a military vehicle, or a commercial vehicle modified for military use. Members of the Assoc are encouraged to pursue Assoc. interests, not only by vehicle ownership, but through the publication of Assoc. periodicals and such other activities as the members and Executive deem appropriate from time to time.

Section 1.3 Location: The Headquarters of the Assoc. are situated in Winnipeg, Manitoba.

ARTICLE II

Membership

Membership to the Assoc. shall be open to all individuals of good character who display an interest in the restoration, history, operation and preservation of historic military vehicles. There shall be classes of Members within the Assoc.. Qualifying persons may apply for membership in the Assoc. and shall be deemed members in good standing, when accepted by the Assoc.. A member may maintain his/her good standing in the Assoc. by remaining in compliance with the Bylaws of the Assoc..

Section 2.1 Member Classes: The membership of the Assoc. shall consist of the following two Classes:

- a. Regular Members: This Class of member shall be comprised of individual enthusiasts who renew their membership on an annual basis. The term of such membership shall run for one year from the acceptance of the member into the Assoc..
- b. Honorary Members: This Class of member shall be comprised of those persons, or groups, accorded such membership status, and for such term, as determined by the Assoc. Executive, for special services to the Assoc.. Any member may recommend a person, or group, for Honorary Membership by submitting a written recommendation to the Assoc. Executive.

Section 2.2 Membership Application: Each person seeking Regular membership in the Assoc. shall complete and submit to the Secretary/Treasurer of the Assoc., an PCMVA Membership Application Form, containing all information requested on the form, along with a cheque or Money Order in the amount of the applicable dues, payable to the Assoc..

No person shall be denied membership in the Assoc. based on sex, race, religion, national origin or political affiliation. If a Membership Application is denied, the applicant will be promptly notified in writing, accompanied by return of the tendered dues payment.

Section 2.3 Dues: Regular Members shall, as a condition to exercise their Privileges and Responsibilities as members of the Assoc., pay such dues as the Executive may propose and the Regular Members adopt at the Annual Meeting of the Assoc.. Dues shall be payable on a calendar year basis, January to December inclusive. Members shall be notified of dues renewal each January. Any members in arrears of payment of dues by more than three (3) months shall cease to be members in good standing and shall be removed from the Membership List of the Assoc..

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ARTICLE III

Member Privileges and Responsibilities

Section 3.1 Benefits: All classes of Members of the Assoc. shall be entitled to receive all benefits of the assoc., as prescribed by the membership Class to which the member belongs.

Section 3.2 Publications: Each member of each membership class shall have mailed to him/her, at the address the member provides the Assoc., a copy of each publication produced by the Assoc. during his/her membership term.

Section 3.3 Voting: Each Regular Member of the Assoc. shall have the right to vote on any matters requiring such action, as defined by the Assoc. Bylaws. Honorary Members have no voting rights, but may attend all Assoc. Meetings.

a. Meetings: The normal manner of voting at all Meetings of the Assoc., on all matters other than the election of the Executive Officers at the Annual General Meeting, shall be by show of hands. A secret ballot for any item to be voted on by the membership may be requested, at the discretion of the members present.

b. Elections: The manner of voting in the election of Executive Officers of the Assoc., shall be by secret ballot.

Section 3.4 Responsibilities: It is the responsibility of all Assoc. members to notify the Secretary/Treasurer of the Assoc. of any change in name, address, telephone number, or similar information concerning where the member may be reached. Failure to promptly notify the Assoc. of such information shall be considered grounds for forfeiture of all membership privileges. If the same lack of notification results in Assoc. mail sent to a member being returned on three successive occasions, the member shall forfeit all his/her membership privileges.

Section 3.5 Property: No member shall have any right, title or claim to the property or assets of the Assoc..

Section 3.6 Discipline: Any member may be disciplined by the Assoc. for conduct which, in the opinion of the Executive, is improper, or injurious to the interests, reputation or welfare of the Assoc.. Disciplinary action against a member shall be at the discretion of the Executive and may take the form of censure, suspension or expulsion. Final discipline of a member by the Executive may occur only with the agreement of the regular members by way of vote at a General Meeting of the Assoc..

Section 3.7 Termination of Privileges: Each member's privileges arising from membership in the Assoc. shall terminate at the end of the membership term applicable to his/her Member Class, unless the membership is renewed under the terms of the Assoc. Bylaws. Termination of privileges will also occur upon the effective date of forfeit by the member, or upon the effective date of the member's removal or ejection from the Assoc., as a result of disciplinary action against the member of the Assoc..

ARTICLE IV

Responsibilities of the Officers & the Executive Committee

Section 4.1 The Executive Committee: The Executive Committee of the Assoc. shall consist of the Officers and a minimum of two (2) Members at Large.

Section 4.2 Number and Title of Officers: There shall be a minimum of three (3) Officers for the Assoc.. These will be the President, the Vice-President and the Secretary/Treasurer.

Section 4.3 Qualifications: Each of the Officers and Members at Large elected by the Assoc. must meet all required qualifications.

a. The candidate must have been a member of the Assoc. in good standing for at least two (2) years immediately preceding his/her nomination.

b. The candidate must have attended 50% or more of the regularly scheduled General Meetings of the Assoc., and at least one (1) Assoc. Function, as a member of the Assoc. in each of the two years immediately preceding his/her nomination.

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c. The candidate must demonstrate an active interest in the Assoc. and/or the Executive. Such interest will be evaluated by the members of the Assoc. during the nomination process.

d. The candidate must not be in a business which derives its customer base from Assoc. members.

Section 4.4 Term of Office: The Assoc. year shall be from January 1st of one year to December 31st of the same year. The term of office for each officer and Member of the Assoc. Executive shall be for two (2) year, commencing February 1st of the year of the election. The President and Secretary/Treasurer shall be elected for a term commencing in odd numbered years, and the Vice-President for a term commencing in even numbered years. One Member at Large shall be elected for a term commencing in odd numbered years, and the second for a term commencing in even numbered years. Each Officer and Member at Large shall hold office until his/her successor has been duly elected, or until the Officer's or Member's death, or until he/she resign or have been removed in accordance with the Assoc. Bylaws.

Section 4.5 General Powers: The business and affairs of the Assoc. shall be managed by the Executive Committee. Within the domain of the Executive Committee, they may establish policy(s) for the purpose of maintaining and/or improving the functioning of the Executive and the administration of the Assoc. provided said policy(s) do not cancel, negate, suspend or conflict in any other way with the existing Bylaws of the Assoc.. Two of the three Officers of the Assoc. are required to provide Signing Authority for the disbursement of Assoc. funds.

Section 4.6 President: The President shall be the principal officer of the Assoc., and subject to the control of the Assoc. Executive, shall enforce the Assoc. Bylaws. The President shall chair all Assoc. Meetings and in general, shall perform all duties required of a President, and such other duties as may be defined by the Executive of the Assoc. from time to time.

Section 4.7 Vice-President: The Vice-President of the Assoc. shall assume the duties of the President of the Assoc., in the absence of the President, or in the event of the President's death, or his/her inability or refusal to act. The Vice-President shall also perform such other duties as shall be assigned to him/her, from time to time, by the President or by the Executive.

Section 4.8 Secretary/Treasurer: The Secretary/Treasurer of the Assoc. shall record the Minutes of the Assoc. at all meetings. Copies of the minutes of each meeting will be provided to the members of the Executive Committee within two weeks of each meeting. A copy of the minutes from each meeting, including the Annual General Meeting and any Special Meetings, shall be provided to the Newsletter Editor in order that points of interest to the general membership can be included in the next occurring edition of the Newsletter. The Secretary/Treasurer shall also keep a current Membership List of all members in good standing, attend to Assoc. correspondence as required, and receive all moneys due to the Assoc.. Accurate records of all Assoc. receipts, expenditures and related banking information shall be the responsibility of the Secretary/Treasurer. A Statement of Finances of the Assoc. shall be presented at each meeting of the Assoc., or as required by the Executive Committee. The original Bylaw Documents of the Assoc., and any related Amendment Documents, shall be maintained by the Secretary/Treasurer and shall be open to inspection in the presence of the Secretary/Treasurer by any member of the Assoc. in good standing, upon request.

Section 4.9 Salaries: No elected Officers, or Members at Large, shall be paid any salary, or equivalent compensation.

Section 4.10 Vacancies: Any vacancies occurring in the Executive Committee shall be dealt with by the remaining Executive at their discretion.

Section 4.11 Resignation: Any Officer may resign from the Executive of the Assoc. at any time by giving written notice to the remaining Officers. The resignation shall take effect upon receipt of the notice, or at such later time as shall be specified in the notice. Unless otherwise specified in the notice, the acceptance of a resignation shall not be necessary to make it effective.

Section 4.12 Removal of Officers: Any Officer of the Assoc. may be removed by the Executive whenever in its judgment, and upon the approval of the membership (in accordance with Section 6.1.c of the Assoc. Bylaws), the best interests of the Assoc. will be served.

Section 4.13 Newsletter Editor: In addition to the Assoc. Executive, a Newsletter Editor shall be chosen by the Assoc. members to produce the Assoc. Newsletter. This position shall be under the general supervision of the Executive Committee and shall be of a voluntary nature. The term of this position shall be for one year, renewable on a yearly basis upon the mutual approval of the Editor

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and the Assoc. Executive. The Editor may resign from the position upon 30 days written notification to the Executive. The Assoc. reserves the right to dismiss the Editor, if upon agreement of the general membership, such action would be in the best interests of the Assoc..

ARTICLE V

Elections

The Executive Members of the Assoc. shall be elected by the Regular Membership at the Annual General Meeting of the Assoc., immediately prior to the regularly scheduled expiration for the term of the Officer(s), or Member at Large, in question. Election of an Officer or Member at Large shall not of itself create contract rights between the Assoc. and the Officer or Member at Large.

Section 5.1 Notice of Election: The membership of the Assoc. shall be notified in the October Newsletter of the Executive positions due for election at the next occurring Annual General Meeting of the Assoc..

Section 5.2 Nomination: Nominations for the Executive positions of the Assoc. are open to all Regular Members of the Assoc. in accordance with Assoc. Bylaws. Individual nominations must be submitted to the Assoc. Executive in writing no later than November 15th immediately following publication of the Notice of Elections. The written Nomination must declare the name of the candidate and the signed approval of the candidate to stand for election. In addition, the signatures of a Nominator and a second must be on the Nomination to be considered valid. A list of all valid Nominations received by the Executive will be published in the December issue of the Assoc. Newsletter immediately prior to the annual Meeting at which the Election is to be held

Section 5.3 Quorum of members: All regular Members of the Assoc. who are present at the Annual General Meeting shall constitute a quorum, provided the number present constitutes 25% of the current Regular Membership of the Assoc. If, in the opinion of the Assoc. Executive, an Act of God has had a significant impact on the ability of members to attend the Annual General Meeting, the Election will be deferred to the next Meeting of the Assoc., which shall become the Annual General meeting of the Assoc.

ARTICLE VI

Meetings and Assoc. Functions

Section 6.1 Meetings: All meetings of the Assoc., including the Annual General Meeting, shall be conducted in accordance with "Robert's Rules of Order". All Meetings are open to all Member Classes of the Assoc.

a. Frequency: The Meetings of the Assoc., including the Annual General Meeting, normally shall be held in the months of January, February, March, April, May, June, July, August, September, October, November and December.

b. Notification: Members shall be notified of the date, time and location of each Meeting, including the Annual General Meeting by mail.

c. Quorum of Members: All regular Members of the Assoc. who are in attendance at a Meeting shall constitute a quorum for any matters requiring a vote, provided the number present constitutes 25% of the current Regular Membership of the Assoc.. If, in the opinion of the Assoc. Executive, an Act of God has had a significant impact on the ability of members to attend a Meeting, matters requiring a vote shall be deferred to the next occurring Meeting.

Section 6.2 Annual General Meetings: The January Meeting shall be the Annual General Meeting of the Assoc. If, however, in the opinion of the Executive, an Act of God is considered to significantly impede the ability of the Membership to attend the regularly scheduled Annual General Meeting, then the next occurring Meeting shall become the Annual General Meeting.

Section 6.3 Executive Committee Meetings: Meetings of the Assoc. Executive Committee may be called as needed, relative to the Executive's administration of the business and affairs of the Assoc.. Any items covered at an Executive Committee Meeting that will impact the Assoc. members will be brought forward at the next Meeting of the Assoc., or if warranted a Special Meeting of the assoc. members will be scheduled by the Executive to discuss the item(s) in question.

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Section 6.4 Special meetings: Special Meetings of the membership shall be called by the Executive at their discretion, to deal with priority situations.

Section 6.5 Committees: The Executive may appoint such committees as are deemed necessary for the good of the Assoc..

Section 6.6 Assoc. Functions: The functions the assoc. participates in may take the form of Car Shows, Parades, Rallies, Exhibitions, Barbecues or any other activities approved by the Executive. Functions will be categorized into two distinct forms: Public Functions and Assoc. Functions.

a. Public Functions: For the purposes of the Assoc., Public Functions will be defined as any event or activity the Assoc. is involved in, to which the general public has access to Assoc. static displays and/or vehicles. In conjunction with any Public Functions the Assoc. participates in, at least two (2) 'Event Marshals' will be appointed by the Assoc. to be present at the site of the Function, and for it's duration, to ensure all Assoc. Bylaws relative to public Functions are strictly enforced. The decisions of the 'Event Marshals' at the function will be final. Failure of any member to adhere to the decisions of the 'Event Marshals' may be considered as grounds for Discipline.

b. Assoc. Functions: For the purposes of the Assoc., an Assoc. Function shall be defined as any event approved by the Executive which is attended solely by Assoc. Members and the members of their immediate families, and to which the general public does not have access.

ARTICLE VII

Miscellaneous

Section 7.1 Contracts Loans and Agreements: No contracts, loans or agreements of any kind may be undertaken on behalf of the assoc., by any member of the Assoc., without the express written approval of the assoc. executive. The signatures of two Officers shall be required on any Contract, Loan or Agreement undertaken by the Assoc..

Section 7.2 Reimbursement to Members: Reimbursement to members to offset their expenses to attend a public function in which the Assoc. has received an honorarium requires the consent of the Executive. The amount reimbursed to members shall not exceed the honorarium received for that event. Members are required to submit, in writing, an invoice to the Executive of the amount requested. The Executive shall review all invoices. The Executive reserves the right to limit the amount reimbursed to any member. The signatures of two Officers shall be required on any approved invoice.

Section 7.3 Firearms: Only replica, deactivated or demilled weapons may be displayed with static displays and/or vehicles at any Public Functions the Assoc. participates in. Deactivated or demilled weapons shall be defined as having been rendered inoperative. No weapons which are capable of discharging any form of ammunition shall be displayed, or otherwise possessed, at a Public Function site. All weapons present at a Public Function must conform to all Federal, Provincial and Local Laws. No live munitions of any type shall be possessed at a Public Function. Weapons must not be carried casually around the Public Function site. Static displays of weapons, or weapons kitted to vehicles must not be left unattended at any time during Assoc. participation at a Public Function.

Section 7.4 Signals Equipment: Operation of Signals or Communications Equipment at any function the Assoc. participates in shall be limited to 'Receive' and 'Intercommunication' modes only. This includes Signals and Communications Equipment displayed with static displays and/or kitted to vehicles. Testing or operation of any Signals or Communications Equipment in a Transmit mode may only be undertaken in the context of Federal Department of Communications Regulations.

Section 7.5 Uniforms: Uniforms worn by other than active military personnel at any function the Assoc. participates in, must only be worn in conjunction with a static display, or in the operation of a vehicle. When leaving the immediate vicinity of a static display, or ceasing operation of a vehicle, the items of clothing and equipment composing the uniform must be removed. Only the uniforms of Canada's Army, Navy and Air Force, or Allies, (current uniforms excepted) may be worn at any functions in which the Assoc. participates. In accordance with Federal legislation, no medals, decorations, or ribbons related to decorations, may be worn by any member, if not officially awarded to the member.

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Section 7.6 Vehicles: Operation of all vehicles at any function the Assoc. participates in must comply with all Federal, Provincial and Local legislation. Vehicles must not be driven or transported at a function site in such a manner as to endanger people or property. Vehicles may be moved only to their assigned display or parking areas as designated and supervised by assigned Assoc. 'Event Marshals' and/or the assigned officials of the function the Assoc. is participating in.

Section 7.7 Amendments to the Bylaws: The members of the Assoc. may propose, and the Executive shall enact, subject to the approval of the general membership, such Amendments to the Bylaws as are deemed necessary for the good operation of the Assoc.. For purposes of amending the Bylaws, a quorum shall constitute all Regular Members in attendance at the meeting in which the Amendments to the Bylaws are to be voted on, provided the number present constitutes 25% of the current Regular Membership of the Assoc.. Notice of intent to amend the Bylaws must be published in the issue of the Assoc. Newsletter immediately preceding the Meeting where the proposed Amendments are to be presented.

These Bylaws of the PRAIRIE COMMAND MILITARY VEHICLE ASSOCIATION were originally approved and accepted on the 18th day of October, 1990 by Dave Dunlop and George McGowan.

-The Bylaws were amended on:

- the 3rd day of February 1997 to reflect the change of the Assoc. name.
- the 5th day of January 1998 to reflect the change of frequency of meetings to every month of the year.
- the 7th day of September 1998 to add Section 7.2 Reimbursement to Members.

Officer _____

Officer _____